

**Oxford Presbyterian Church
6 Pine Street
Oxford, PA 19363
www.oxfordpresbyterian.org**

Transitional Director of Spiritual Formation

About Us: *Oxford Presbyterian Church is a downtown congregation that views its neighborhood as its primary venue for ministry. The worshipping body averages about 170 people each Sunday, representing a diverse array of viewpoints, ages, and life circumstances. As the spiritual home to a number of young families and located just steps away from a large retirement community, OPC desires to better facilitate the discipleship and spiritual formation of all ages.*

Position Title: Transitional Director of Spiritual Formation

Status: Full Time (For a term of six months. Renewable. May apply for permanent position at invitation of the session.)

Compensation: Commensurate with Experience

Accountability: Reports to the Pastor/Head of Staff and the Session.

Qualifications:

- A passionate and contagious faith in Jesus Christ.
- A familiarity and general agreement with the denominational identity of the Presbyterian Church (USA).
- A Bachelors degree (Masters preferred) with an emphasis in Christian Education, Children's education, or a related field.
- Christian Educator certification, ordination, or certification of readiness to receive a call in the PC(USA) is preferred
- 3+ years of professional experience in program coordination for children, youth, and families

Duties:

- Collaborate with the Pastor/Head of Staff and church leadership on a strategic plan for the spiritual formation of persons of all ages.
- Administer the Sunday school and children's church programs
- Serve as primary coordinator of the youth group ministry.
- Identify and develop opportunities for the participation of children and youth in worship in coordination with the Pastor/Head of Staff.
- Develop a communication strategy for keeping program participants, their families, and the congregation informed and engaged in the congregation's ministries of spiritual formation.
- Aid in ensuring all required clearances are filed, trainings completed, and security and safety protocol are enacted.

Cover Letters and Resumes (or PIFs) may be sent to: staffingOPC@gmail.com